

Berlin Board of Education
Finance and Operations Committee Meeting
September 9, 2020
MINUTES

In Attendance: Matt Tencza, Chair
Timothy Oakes
Adam Salina

Also in attendance: Brian Benigni, Superintendent of Schools
Jeffrey Cugno, Director of Business Operations
John Richards, BOF

I. Call To Order

The meeting was called to order by Mr. Tencza at 6:00 p.m.

II. Review/Recap of School Opening Expenditures to Date

III. Discuss Future Anticipated Expenditures

Mr. Cugno reported to the Committee regarding the approved expenditures directly relating to opening of the school year during the COVID-19 pandemic, and pursuant to related state and local guidelines. These expenditures were not initially budgeted in the Operating Budget and were funded through the Choice Grant Funds. The Committee also discussed the additional expenditures that may need to be funded in the near future.

IV. Review of 2019/2020 Choice Expenditures

V. Review of Expected 2020/2021 Choice Funding and Forecasted Expenditures

Mr. Cugno reported to the Committee regarding the status of FY 20-21 Choice Budget as well as the forecast of funding and expenditures in the coming months. The Committee discussed the need to reserve some Choice funds for unexpected expenditures that may not be possible to fund from the Operating Budget.

VI. Review of CARES/COVID Reimbursements

Mr. Cugno addressed the current available information regarding the ESSER and Coronavirus Relief Fund (CFR) Grants. Although funding had not been received to date, he anticipated around \$500-\$600,000 for reimbursements and new expenditures. The application for the ESSER Grant had already been submitted, but the application material and instructions regarding eligible expenditures under the CRF Grant were not yet available.

VII. Update on Building Study and Ongoing Projects

This item was not presented.

VIII. Adjournment

The meeting adjourned at approximately 7:15 p.m.

Respectfully submitted,

Jeffrey Cugno, Director of Business Operations