

**Berlin Board of Education**  
**Finance and Operations Committee Meeting**  
**April 26, 2021**  
**MINUTES**

In Attendance: Timothy Oakes, Chair  
Julia Dennis  
Adam Salina

Also in attendance: Brian Benigni, Superintendent of Schools (phone)  
Jeffrey Cugno, Director of Operations  
Ashley Dorsey, Director of Finance

**I. Call to Order**

The meeting was called to order by Mr. Oakes at 5:27pm.

**II. Update on ESSER II Grant**

Ms. Dorsey provided an update and the proposed budget on the ESSER II grant to the committee. The original application deadline was postponed until Monday, April 26. All requests for ESSER II align with priorities outlined by the CSDE. More information will become available following application review at the state level.

**III. Closing of BHS Building Project**

The committee discussed the desired closeout of the BHS construction project. Closeout is dependent on the completion of the wrapping of the ductwork at the high school. The Town received the final bids for the project on Thursday, April 22. Mr. Cugno reported the offers came in higher than anticipated. The committee recommended receipt of additional guidance from the Town before moving forward with the closeout.

**IV. End-of-Year**

The committee held a brief discussion regarding desired year-end projects at Hubbard, McGee, and Willard to request in a Non-lapsing account. Also discussed was a potential cost savings to the existing transportation contract. Negotiable savings are for the 17 remote school days in FY21.

**V. Adjournment**

The meeting adjourned at 6:01 p.m.

Respectfully submitted,

Ashley L. Dorsey  
Director of Finance