

ADOPTED: 3-22-10

REVISED:

SELECTION OF INSTRUCTIONAL MATERIALS

The Berlin Board of Education will provide the instructional materials necessary to support instruction for all students and implement the curriculum. Instructional materials mean any instructional content that is provided to a student, regardless of its format, including printed or representational material, audio-visual materials and materials in electronic or digital format (such as materials accessible through the internet). The term does not include academic tests or academic assessments.

GUIDELINES

1. Except for a change of textbooks, the Board delegates the review and selection of these instructional materials to the professional staff.
2. In selecting instructional materials housed in the media center, library media specialists, teachers and administrators will be guided by standards of the American Library Association of School Libraries, the American Association of School Librarians, Connecticut Department of Education and the district curriculum.
3. The instructional materials will represent a balanced selection of subjects, opinions, and formats. The materials will support the curriculum, instruction, and the diverse interests and learning needs of students.
4. Individual parents have the right to request that their child not be required to read a given book or use a given instructional material, provided a written request is made to the appropriate administrator.
5. Any citizen may request reconsideration of the use of any book or use of a given instructional material in the school in accordance with Policy which is available through the building principal.
6. An individual or group may not add, prohibit or remove textbooks, or other instructional material from the library shelves and/or classrooms because of personal beliefs.
7. The Superintendent of Schools is responsible for establishing administrative regulations for the selection of instructional materials, and procedures for any public request for reconsideration of, or complaint about instructional materials.
8. The use of instructional materials will comply with the Public Performance Site Licenses and the U.S. Copyright Act (Title 17, 94-553).