

Mr. Benigni reported on his attendance at a workshop on teacher evaluations for the Assistant Superintendents' roundtable on Friday, March 22, 2013, at the Connecticut State Department of Education.

Ms. Erickson reported the Student Achievement Committee will need to look at the summer reading program at its next meeting. Ms. Erickson reported she will be the Board representative for the custodial negotiations.

Ms. O'Donnell-Moss reported the Education Council Committee meeting will be rescheduled and clerical negotiations, in which she is the Board representative, have yet to start.

Mr. Richards reported he attended the Public Building Commission meeting on Thursday, March 14, 2013, and held his comments until facilities related updates are to be presented, later in the meeting. Mr. Richards reported the Advisory Committee and Public Building Commission will meet on Wednesday, March 27, 2013.

Mr. Erwin reported he attended the recent UpBeat meeting at which planning for the picnic was discussed. Mr. Erwin reported he, along with Mr. Czuchta, met with Town Manager Denise McNair, members of the town and Athletic Director Dan Scavone regarding the phasing plan for the high school project as it will affect sports and town facilities. Mr. Erwin reported, last week, he attended the Hartford Area Superintendents Associations (HASA) meeting at which Dr. Dianna Roberge-Wentzell from the Connecticut State Department of Education spoke about the Common Core State Standards and teacher and administrator evaluations. Mr. Erwin reported McGee had to be evacuated today due to a propane smell in the Family Consumer Science area. Mr. Erwin invited Board members to attend tomorrow morning's meeting with Berlin's local representatives Catherine Abercrombie and Joe Aresimowicz. Mr. Erwin shared correspondences received from Kate McKinstry; Steve Soucy; and Kim Joslyn. Mr. Erwin provided Board members with the correspondence received from Irene Matulis and family.

Mr. Brochu reported he attended the opening of the Berlin High School AP Studio Art class art show at Sandman Gallery & Frame Shoppe in Meriden and the Newington-Berlin-Manchester hockey state championship game at Ingalls Rink. Mr. Brochu reported the Connecticut Association of Boards of Education/Connecticut Association of Public School Superintendents (CABE/CAPSS) convention planning committee meeting is scheduled for Wednesday, March 27, 2013, concerning proposal selections. Mr. Brochu reported he will be unable to attend CABE's Board of Directors meeting on Wednesday, March 27, 2013.

III. INFORMATION AND REPORTS – PART I

A. Facilities Related Updates – Code Renovations – Berlin High School

Director of Business Operations Roman J. Czuchta reported, as of today, the professionals on the job are scheduled to meet with the state tomorrow morning and will bring the plans and specifications, as reviewed by the third-party reviewer, for final action by the state. As of this morning, one of the state fire marshal modifications was missing, which Mr. Czuchta was told would arrive here sometime this week but he was given no date certain. The state and third-party reviewer are aware of this missing

piece. Mr. Czuchta reported the third-party reviewer will review the plans and specifications with the understanding that he cannot approve the project to go out to bid until this modification is in hand. Mr. Czuchta reported there have been ongoing phasing meetings for Phase II along with meetings for Phase I. Mr. Czuchta reported there are major concerns in the areas of food services and athletics. The kitchen will be lost for the school year and a temporary service line will be set up in the B gym. Cooking will be done at McGee and transported to the high school. The B gym will be lost for the duration of the project as once it is finished being used as a cafeteria, it will then be used for temporary classrooms and then for renovations. Once the B gym is off line, other gyms in town will need to be used. Mr. Czuchta reported the locker room facilities and storage for equipment will be impacted. Mr. Czuchta reported one of the possibilities discussed is, starting in June, removing the seating from the auditorium and using that area for storage as the stage area will be used for displaced classrooms. Mr. Czuchta reported he has spoken with Dr. Ratchford about sharing the McGee auditorium for the duration of the project. Mr. Czuchta reported there was a meeting with the design team for Phase I concerning color schemes and finishes, and he has left that to Francis Kennedy and Amanda Gagnon. Board members were provided with a timeline of the construction phasing plan, indicating area, description, construction duration (weeks) and start time.

IV. AUDIENCE OF CITIZENS

Nothing to report.

V. CONSENT AGENDA

Approval of Minutes – Regular Meeting of March 11, 2013

Moved by Ms. O'Donnell-Moss, seconded by Mr. Richards, to approve the consent agenda as presented.

FAVOR: ALL

MOTION CARRIED: 6:0:2; with Board Members Erickson and Matulis abstaining.

VI. INFORMATION AND REPORTS – PART II

B. Berlin High School Profile and College and Career Planning Guide

Deborrah Ramirez, Director of Counseling for Berlin High School, shared with the Board the Berlin High School Profile and College and Career Planning Guide, copies which were provided to Board members. The BHS Profile is currently distributed to all perspective colleges and universities as a major component defining Berlin High School as compared to other high schools. Mrs. Ramirez also shared additions and modifications planned for the 2013-2014 Berlin High School Profile. The College and Career Planning Guide was created to aid students and their parents with post-secondary options and planning for the future. Ms. Ramirez noted Ms. Erickson's recommendation for the 2013-2014 profile.

C. Discussion and Possible Action – Berlin High School Graduation Date

Mr. Brochu recommended the Board of Education authorize the Superintendent of Schools to set the graduation date as of April 1. Once the graduation date is set that provides for 180 days of school, if

school must be closed, graduation may be held on the designated date and students will return to school post graduation to complete 180 days.

Moved by Mr. Synnott, seconded by Ms. Campanelli, that the Superintendent be authorized to set the graduation date as of April 1.

FAVOR: ALL

MOTION CARRIED: 8:0; including President Brochu

D. TEAM Update

Assistant Superintendent for Curriculum and Instruction Brian Benigni provided the Board with an overview of this year's TEAM program and answered questions from the Board regarding his presentation. Mr. Benigni's presentation consisted of the 2012-2013 TEAM list of beginning teachers and mentors involved in the program; dates for 2012-2013; coordinating committee member list; reflection review committee member list; list of TEAM trained staff; and the program support plan for 2013-2016. Mr. Benigni provided Board members with a copy of his presentation. In response to Ms. Erickson's request, Mr. Benigni will provide the Board with a redacted reflection paper.

VII. ADJOURNMENT

Moved by Mr. Synnott, seconded by Ms. Campanelli, to adjourn the meeting at 8:21 p.m.

FAVOR: ALL

MOTION CARRIED: 7:0

Respectfully submitted,

Irene Matulis, Secretary, Berlin Board of Education