

THE BERLIN BOARD OF EDUCATION

THE BULLETIN BOARD

A SUMMARY OF THE AUGUST 19, 2013 BOARD OF EDUCATION MEETING

The Berlin Public Schools □ 238 Kensington Road □ Berlin, CT 06037 □ (860) 828-6581

Personnel □ Administrative Resignations - The Board accepted the resignation of Scott Ratchford, principal at Catherine M. McGee School, effective August 23, 2013, and Janet Parlato, assistant principal at Berlin High School, effective August 9, 2013, and wished them well in their new positions.

Presentation on the Berlin High School Renovation Project □ Chris Shugrue, project executive for FIP Construction; Carolina Cudemus, senior project manager for Gilbane Building Company; and David Stein, architect, and Amanda Cleveland, interior designer, for Silver Petrucelli + Associates presented a status report regarding Phase I and Phase 2 renovations at Berlin High School and responded to the Board's questions regarding their presentation. Mr. Shugrue reported the technology education addition received its certificate of occupancy last Thursday. He presented the site logistics plan and phasing plan for Phase 2; highlighted the temporary facility modifications made to the building; and presented the plan view of the former auditorium of the high school. Mr. Stein provided board members with a copy of the proposed floor plans for the first, second and third floors and, along with Ms. Cleveland, responded to the Board's questions concerning the furniture, fixtures and equipment for the building. In addition, the schedule of what lies ahead with the project in 2013-14 was detailed. Mr. Erwin indicated freshman orientation is scheduled for Thursday, August 22, 2013, and another meeting is scheduled for Monday, August 26, 2013, for sophomores, juniors and seniors. He requested a presence from FIP Construction, Gilbane Building Company and Silver Petrucelli + Associates at each of these meetings.

Superintendent's Report: District's Readiness for the Opening of School □ Superintendent of Schools David B. Erwin reported, all in all, the district is in good shape for the opening of school on Monday, August 26, 2013. He reported Arnold Frank, Ph.D., will serve as interim principal at Catherine M. McGee School, beginning Thursday, August 22, 2013. Screening interviews will be conducted for the position of assistant principal at Berlin High School. There is a field of candidates for the technology integration specialist position, and there is limited interest in the adult education director position. Mr. Erwin indicated some paraprofessional positions are still left vacant, and there still remains a vacant coordinator position in the music department. The new teacher orientation program began today and the new teacher orientation dinner will be held on September 9, 2013, prior to the Board meeting. Mr. Czuchta reported the bus routes will be published on Thursday, August 22, 2013, and he has received calls from parents concerning the consolidation of stops and expects more once the routes are published.

Final Financial Report – 2012-2013 Fiscal Year □ Director of Business Operations Roman J. Czuchta reported that the 2012-2013 fiscal year ended with a positive, unaudited balance of \$32,494.59. The Board approved returning the balance to the Town of Berlin General Fund.

Facilities-Related Updates □ Director of Business Operations Roman J. Czuchta reported on the status of facilities projects. **Berlin High School Code Renovations:** This item was covered during the presentation of the Berlin High School renovation project. **Willard School Roof:** Substantial completion is expected by the end of this week, although trim work will still need to be completed but will not cause any major disruption to the operation of the building. The canopy area will be completed by the end of the week. **Kindergarten Modifications:** The kindergarten classrooms should be substantially completed by Friday, August 23, 2013. Work occurring after school is in session will be performed during off hours. When the school year begins, the critical pieces that are needed will be in place and the classrooms will have functional facilities.

Policy Review/Revision – Second Reading/Adoption – Policy 5113 Student Attendance and Truancy □ The Board adopted the revision to this policy which consisted of adding a legal reference. The recommendation was reviewed and discussed by the Ad-Hoc Committee at their meeting on July 15, 2013, and a first reading of the revised policy was conducted at the Board meeting on July 15, 2013.

The next regular meeting of the Board of Education will be held on Monday, September 9, 2013, at the Berlin Board of Education, beginning at 7:00 P.M. in the Board Meeting Room, 238 Kensington Road. The agenda will be available online at www.berlinschools.org.

The Bulletin Board provides a summary of Board of Education meetings. Official minutes from Board meetings are available at the Board of Education offices, the Town Clerk's office, the Berlin Public Library, or on the district's website at www.berlinschools.org.