

*THE BERLIN BOARD OF EDUCATION*

# *THE BULLETIN BOARD*

*A SUMMARY OF THE SEPTEMBER 9, 2013 BOARD OF EDUCATION MEETING*

The Berlin Public Schools □ 238 Kensington Road □ Berlin, CT 06037 □ (860) 828-6581

***New Staff Orientation 2013*** □ Assistant Superintendent of Schools Brian Benigni reported on the New Teacher Orientation Program that took place on August 19-20, 2013. Included in the discussion was a summary of the seminar sessions and feedback from the teachers regarding the orientation and their introduction to the Berlin Public Schools.

***Summer Program Update*** □ Supervisors of Special Education Michelle Zeuschner and Kelly Maio reported on the Extended School Year (ESY) Program offered to students qualifying for these services. Seventy-five students participated in summer school. There were eleven teachers and twenty-three paraprofessionals. The social worker had four high-need students on her caseload, but there were some students that needed extra attention at the elementary level that she worked with over the course of the four weeks. It was very helpful to have her there.

***Facilities Related Updates*** □ Director of Business Operations Roman J. Czuchta reported on the status of facilities projects: Berlin High School Code Renovations: Mr. Czuchta provided Board members with the latest update from Gilbane Building Company with pictures of the addition and also the demolition going on inside the building. Mr. Czuchta toured the demolition, which does not appear to be disturbing the school. On August 21-23, 2013, he assisted in the transfer of items from the trailers and Conex containers into the pre-engineered building and reported there was very little throw away and recycle as the bulk of the materials were reused in the building, pending the new furniture, fixtures and equipment (FFE). Mr. Richards has spent a lot of time with Mr. Benigni and the administration at the high school, working on the FFE, which is progressing. Gilbane Building Company will schedule a workshop to allow interested parties to review and comment on the furniture, fixtures and equipment package, prior to making final adjustments, before going to the plan completion test meeting with the state scheduled for October 16, 2013. Willard School Roof: The roof itself has been completed; however, the metal work still needs to be completed. It is anticipated this will be finished by the end of next week. Kindergarten Modifications: The kindergarten modifications at Griswold and Willard will be completed by the evening of September 15, 2013, and Hubbard will be completed the evening of September 22, 2013.

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**The next meeting of the Board of Education will be held on Monday, September 23, 2013, at the Berlin Board of Education, beginning at 7:00 P.M. in the Board Meeting Room, 238 Kensington Road. The agenda will be available online at [www.berlinschools.org](http://www.berlinschools.org).**

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*The Bulletin Board provides a summary of Board of Education meetings. Official minutes from Board meetings are available at the Board of Education Offices, the Town Clerk's office, the Berlin Public Library, or on the district's website at [www.berlinschools.org](http://www.berlinschools.org).*