

***THE BERLIN BOARD OF EDUCATION***

***THE BULLETIN BOARD***

***A SUMMARY OF THE AUGUST 14, 2017 BOARD OF EDUCATION MEETING***

**The Berlin Public Schools □ 238 Kensington Road □ Berlin, CT 06037 □ (860) 828-6581**

***Personnel – Approval of Appointment – Assistant Principal – Griswold/Willard*** □ The Board confirmed the appointment of Megan Sirois, as the shared assistant principal between Griswold School and Willard School, effective August 8, 2017.

***Audience of Citizens*** □ Jan Zagorski, of Grandview Avenue, inquired if the Board would consider putting together an email list to increase communications through different avenues, such as the PTO groups, in an attempt to have greater attendance at Board meetings.

***Superintendent's Report: District's Readiness for the Opening of School*** □ Superintendent of Schools David B. Erwin reported that the buildings are in good physical shape with Griswold School receiving a bit of extra help as it was behind schedule due to vacations. There has been a tremendous amount of new move-ins to the district. Class sizes remain favorable; however, the single third grade class at Hubbard, which currently has 25 students, will be monitored. There are 101 Choice students enrolled, of which two are pending acceptance and nine have not completed their enrollment. Eleven new seats were offered at Berlin High School, five at McGee School, three at Griswold School, one at Hubbard School and two at Willard School.

***Facilities-Related Updates*** □ Director of Business Operations Eva Gallupe reported that the high school renovation project is not complete. The Public Building Commission decided to revamp the entrance to the auditorium and some verbiage will be placed over the ticket window. The Hall of Fame and A-Gym display cases have been revamped as well. The heating and cooling system is coming to fruition. On August 18, 2017, a final walk-through will be performed with Dr. Adrian Wood, from the Office of Civil Rights. The carpeting and equipment is being installed in the radio station and Fire Marshal Steven Waznia has determined that the stove hood vents in the Family and Consumer Science Department do not vent properly and he is working with the district to find an alternative replacement. In response to Mr. Cugno's request, Ms. Gallupe will provide a report from the Building Committee concerning the status of the budget for the high school renovation project. In response to Ms. Evans' inquiry concerning the status of the security vestibules at McGee and the elementary schools, Ms. Gallupe reported that on August 15, 2017, she, along with the architect from Friar and Associates, will attend the plan completion test meeting with the state.

***Staffing Update*** □ Superintendent Erwin reported that there are two vacancies to fill at central office, the technology specialist and the secretary to the assistant superintendent. There are three paraprofessional vacancies, one at Willard, one at McGee and one at Griswold which is the building substitute. There is a one-year teacher opening at Hubbard and two English/Language Arts vacancies at McGee. Late Friday, a resignation was received from McGee teacher Linda Garrity and a resignation was received from Berlin High School teacher Diane Richards today. The administrative summer workshop will be held on Wednesday and State Representative Joseph Aresimowicz has been invited to speak to the administrators concerning what he thinks may occur in the next few weeks. The meeting will end with a report on the legislative changes as a result of the last legislative session.

***Final Financial Report – 2016-2017 Fiscal Year*** □ Director of Business Operations Eva Gallupe reported that the 2016-2017 fiscal year ended with a positive, unaudited balance of \$57,139.77. The Board approved returning the balance to the Town of Berlin General Fund.

**The next regular meeting of the Board of Education will be held on Monday, September 11, 2017, at the Berlin Board of Education, beginning at 7:00 P.M., in the Board Meeting Room, 238 Kensington Road. The agenda will be available online at [www.berlinschools.org](http://www.berlinschools.org).**

---

*The Bulletin Board provides a summary of Board of Education meetings. Official minutes from Board meetings are available at the Board of Education Office, the Town Clerk's Office, the Berlin Public Library, or on the district's website at [www.berlinschools.org](http://www.berlinschools.org).*